

Section by Section Summary of CFD WACs
(081215)

REPEALED WACs

WAC 434-750-010 Purpose.

WAC 434-750-070 Responsibilities of the CFD program manager.

NEW SECTIONS

WAC 434-750-310 Special campaigns and disbursements.

SUMMARY

WAC 434-750-020 Intent.

- Description of CFD's purpose and intent

WAC 434-750-040 Definitions.

- Section defines all terms used in WAC:
 - CFD
 - CFD campaign
 - Federation
 - Participating employer
 - Participating organization
 - Volunteer

WAC 434-750-050 Handling and depositing contributions.

- States OSOS must follow established procedures for collecting and depositing donations
- Types of acceptable contributions are listed

WAC 434-750-060 Staff and volunteer positions.

- Clarifies OSOS may establish CFD positions

WAC 434-750-090 Contracts.

- Allows the CFD to enter into contracts and authorize its volunteers to do so on a case-by-case basis
- Specifies types of organizations with whom the CFD may enter into contracts
- States that these activities must not violate provisions in 42.52 RCW, the state ethics law

WAC 434-750-100 Campaign leaders and local coordinators.

- Allows for participating employers to designate employees to serve as volunteers for the CFD campaign
- States that volunteers will remain on their agency payroll for the duration of this assignment

WAC 434-750-110 CFD campaign support.

- Authorizes volunteers to use reasonable state resources to conduct their CFD campaign in compliance with Executive Ethics Board Advisory Opinion 00-09

WAC 434-750-120 Local CFD campaigns.

- Allows for participating employers to establish localized campaigns
- Allows for development of promotional materials, fundraisers and trainings

WAC 434-750-130 CFD campaign duration.

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- Allows for participating employers to determine duration for the CFD campaign

WAC 434-750-140 Equal opportunity for participating organizations and federations.

- States all participating organizations and federations be given equal opportunity to participate in CFD campaigns
- Section cannot be construed by participating organizations and federations to require participating employers to arrange for any info and materials other than CFD campaign info and materials to be part of their campaign

WAC 434-750-150 Campaign events during work hours.

- Specifies that solicitations of state employees must be during work hours, permit true voluntary giving and reserve the right to maintain confidentiality
- List of approved CFD events
- Allows for all employees to attend CFD events on state work time

WAC 434-750-160 Donor solicitation.

- Defines how donors may be contacted by participating organizations and federations
- Allows the CFD to maintain contact with donors
- Allows participating organizations and federations with agreements from donors to make contact with said donors

WAC 434-750-170 Recovery of campaign expenses.

- Allows the CFD to apply a reasonable administrative cost to the CFD campaign
- Requires an annual CFD budget to be approved by the OSOS

WAC 434-750-180 Deduction of fund-raising expenses.

- States that fundraising expenses cannot be deducted from donations collected during fundraisers
- Allows for participating employers to reimburse volunteers for fundraising expenses and request reimbursement from the CFD

WAC 434-750-190 Division of campaign expenses.

- States that CFD campaign expenses must be shared proportionately by all participating organizations and federations based on individual share

WAC 434-750-200 Eligibility.

- Defines eligibility requirements for participating organizations and federations:
 - IRS 501(c)(3) or 170 (c)(1)
 - OSOS registration in an active status
 - CFD membership application

WAC 434-750-210 Organizations not eligible.

- States that the CFD must provide written notice to participating organization or federation when OSOS Charities Program determines they are not eligible and the steps needed to correct noneligibility

WAC 434-750-220 Reestablishment of eligibility.

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- States that participating organizations or federations must submit requests to establish eligibility to the OSOS Charities Program
- Requires affected participating organizations and federations to make required changes set forth for eligibility in WAC 434-750-200
- OSOS Charities Program will notify CFD if a participating organization or federation has been deemed eligible

WAC 434-750-230 Decertification or disqualification.

- Defines reasons CFD may decertify or disqualify participating organizations or federations from remaining in CFD program:
 - Failing to comply with chapter rules
 - Filing an application with false or misleading information
 - Failing to deposit four disbursement payments within a year
 - Failing to follow donor solicitation requirements in WAC 434-750-160
 - Failing to follow eligibility requirements in WAC 434-750-200

WAC 434-750-240 Notice of decertification decisions.

- States that the CFD must provide written notice of decertification decisions and procedures for reconsideration

WAC 434-750-250 Decertification effective date.

- Defines decertification as effective thirty calendar days following notice of decertification under WAC 434-750-240

WAC 434-750-270 Reconsideration of decertification decisions.

- States that reconsideration requests be submitted to the CFD
- Requires proof that the participating organization or employer has taken steps to correct the initial violation in WAC 434-750-230

WAC 434-750-290 Decertified contributions.

- Requires the CFD to work directly with donors to determine where to direct donations pledged to decertified and noneligible participating organizations and federations
- CFD must provide donors with options to redirect funds or receive a refund for the open quarter
- States that the CFD will issue a refund for all donations collected in the open quarter to non-responsive donors
- If it is not feasible to return donations to donors, the CFD must determine appropriate disposition of funds

WAC 434-750-300 Combined fund drive advisory council.

- States that OSOS may create a CFD advisory council with certain provisions:
 - The advisory council must consist of a broad variety of no more than 10 members
 - Members serve at the pleasure of the Secretary of State
 - Vacancies may be filled by the Secretary of State
 - Advisory council members are not paid for this service, but may be reimbursed for expenses incurred during service

WAC 434-750-310 Special campaigns and disbursements.

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- Allows for the CFD to conduct special campaigns and disbursements for disaster relief or events with extraordinary circumstances
- Requires the CFD to provide opportunity for all participating organizations and federations to participate in special campaigns or events
- Participating organizations and federations must provide proof of efforts in special campaigns or events
- The CFD reserves the right to:
 - Fundraise for disaster relief or events with extraordinary circumstances
 - Determine total number of participating organizations or federations
 - Length of the campaign
 - Determine if collected funds are disbursed earlier than the scheduled quarterly disbursement